

Working Papers:

Detailed information regarding working papers can be found on the Rhode Island Department of Labor and Training website:

<https://dlt.ri.gov/regulation-and-safety/labor-standards/child-labor-laws>

An Intent to Employ a Minor Form is required to be completed by the Rhode Island employer that intends to hire the minor **before** working papers can be issued. This intent form must also be signed by the intended employer and the minor's legal parent or guardian.

Once the Intent to Employ a Minor Form is completed by the parent/guardian and employer, you may contact the Lincoln Public School Department Business Office at 401-721-3316 to schedule an appointment. For faster turnaround, you may also email the Intent to Employ a Minor form to simonen@lincolnps.org

Please note:

Minor Employment in Massachusetts-Please be advised that any minor working for a Massachusetts employer, even if the minor is a Rhode Island resident, must obtain Massachusetts working papers processed by the school district that the intended employer is located. The Lincoln Public School Department cannot process working papers for Massachusetts employment.